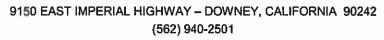


COUNTY OF LOS ANGELES PROBATION DEPARTMENT





CALVIN C. REMINGTON Interim Chief Probation Officer

July 19, 2016

TO:

Each Prospective Contractor

FROM:

Tasha Howard, Director

Contracts and Grants Management Division

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) #6401604 TO **PATHWAYS EDUCATION** PROVIDE AND **VOCATIONAL** OPPORTUNITY SERVICES UNDER THE JUVENILE JUSTICE CRIME

PREVENTION ACT (JJCPA)

The following addendum is made to the Request for Proposals dated June 27, 2016 to provide Educational Pathways and Vocational Opportunity Services under the Juvenile Justice Crime Prevention Act (JJCPA). This Addendum contains responses to written questions that were submitted prior to the July 8, 2016, 12:00 p.m., PT deadline. This Addendum is posted on the following websites:

> Los Angeles County "Doing Business with Us": http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp

Los Angeles County Probation: http://probation.lacountv.gov/wps/portal/probation/work

Proposals are due on Friday, August 5, 2016, 12:00 p.m., (Pacific Time). No late proposal will be accepted. We look forward to receiving your proposal.

Sincerely.

Tasha Howard, Director

Contracts & Grants Management Division

EDUCATIONAL PATHWAYS AND VOCATIONAL OPPORTUNITY SERVICES UNDER THE JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) RFP #6401604

QUESTIONS

1.	Question	What has County defined as contiguous cities
	Answer	Cities that touch one another.
2.	Question	Can we serve residents that reside in contiguous zip codes as opposed to cities?
	Answer	Probation is responsible for referring participants. As referenced in the RFP, some participants may reside in cities that are contiguous to the cities that are listed in Technical Exhibit 4
3.	Question	Our office is in zip code 90003. We are adjacent to zip codes 90061 and 90011, are we eligible to apply for the RFP?
	Answer	Please refer to RFP, pg. 6, Section 3.0, Proposer's Minimum Mandatory Qualifications
4.	Question	RFP page 4, section 2.1, Statement of Work: "The County anticipates making approximately 100 referrals annually." Please clarify if this is 100 referrals system-wide or per provider?
	Answer	Only one contract will be awarded. County anticipates making 100 referrals annually.
5.	Question	RFP page 4, section 2.3, Days of Operation: "The Contractor shall be required to provide the contracted services Monday through Saturday during each of the 12 months" Are services required every Saturday, or for special events/ activities?
	Answer	The Contractor is required to provide services Monday through Saturday.

	Answer	No.
11.	Question	Is there a page limit for each section of the Business Proposal? Is there a required font and page format?
	Answer	Asian Youth Center.
10.	Question	Who is the current provider for the cities and ZIP codes listed in this RFP?
	Answer	One.
9.	Question	How many contracts does the County anticipate awarding?
	Answer	Only one contract will be awarded for this RFP. Please refer to RFP, pg. 6, Section 3.0, Proposer's Minimum Mandatory Qualifications.
8.	Question	If we apply for more than one city or ZIP code listed, do we need to do a separate application for each?
	Answer	Within two hours of the start of the next business day.
7.	Question	Appendix A, Statement of Work, page 14, section 6.8, Office: "The Contractor shall respond to calls received by the answering service within two hours of receipt of the call." Pease clarify if this is two hours after the call came in to the agency, or within two hours of the start of the next business day?
	Answer	You are not required to submit a budget sheet and a budget narrative.
		submit a budget sheet and budget narrative to support our pricing sheet?